



3.18.2020

Re:	Coronavirus
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Dear Valued Customer:

Professional Plastics created an internal taskforce to monitor the outbreak of coronavirus and identify plans to protect its employees and maintain its business. This taskforce is charged with developing strategies to protect our supply chain and keep our employees healthy.

Regarding the supply chain, Professional Plastics is monitoring our suppliers and none of them presently believe the current status of the outbreak will impact our short-term ability to provide products to our customers. If you have specific concerns about certain products, please contact us and we can address those concerns at a product level.

Of course, the status of the coronavirus outbreak remains fluid and this may change depending on the severity or duration of the outbreak, or as it continues to spread in other countries. Professional Plastics is identifying alternative material sources as necessary in the event of the continued spread of the coronavirus and will notify you in the event an alternative source is necessary.

Professional Plastics believes it is an essential business supplying necessary materials to a variety of other essential businesses, including those in the medical and healthcare fields, so at the present time we expect operations will continue at our various branches with minimal interruption.

As the situation continues developing, Professional Plastics will advise our customers in the event it anticipates a material shortfall, government shutdown, or other event impacting its ability to work with our customers.

If you have any further questions or concerns, please directly contact our Corporate Compliance Manager, Esther Choi Ng at 714-446-6500 ext. 1189 or e-mail us at compliance@proplas.com, or reach out to your contacts at Professional Plastics.

Regards,

PROFESSIONAL PLASTICS